

TUCKER PARKS AMENITY DONATION PROGRAM



Parks are a place for making memories, coming together as families and friends, and uniting a community. The City of Tucker Parks & Recreation Department and Friends of Tucker Parks, Inc., a 501(c)(3) non-profit, invite you to be a part of this experience by donating a commemorative bench or tree to your favorite Tucker Park.



**Commemorative bench with plaque installed on concrete pad with surrounding pavers.
Price range: \$1,700 to \$2,000**



**A selection of native trees is available to choose from.
A commemorative plaque is placed at the tree base.
Price range: \$600 - \$800**

PARK AMENITY DONATION INSTRUCTIONS:

- 1) Complete the following donation application and submit to the City of Tucker Parks & Recreation Department via parks@tuckerga.gov
- 2) You may designate a specific park for your donation. Once you submit your application, the City of Tucker Parks & Recreation Department will contact you to determine the most appropriate location within the designated park.
- 3) The costs shown for benches and trees are the *estimated* range for the total cost of items and includes a commemorative plaque, shipping, and installation. Final cost will be determined once the location and availability of the item are determined. The City of Tucker Parks & Recreation Department will inform you of the exact cost prior to your donation payment.
- 4) Wording for the commemorative plaque must be approved by the City of Tucker Parks & Recreation Department. Plaque wording may be limited per line.
- 5) Donation payments should be made to Friends of Tucker Parks, Inc. in the form of a check. Payments may also be made via PayPal at donate@tuckerparks.org for an upcharge of 2.2% to cover processing fees. A tax receipt will be issued for all donations from Friends of Tucker Parks, Inc., a 501(c)(3) non-profit.
- 6) Once your donation payment is received, the item will be ordered. The City of Tucker Parks & Recreation Department will inform the donor of the scheduled installation time once the item is received and installation scheduled. For donated trees, the best time of year to assure tree health will be considered when scheduling the installation.
- 7) The donated items become the property of the City of Tucker. The City of Tucker will maintain the item. If the item or plaque is vandalized, damaged, or stolen, the City of Tucker Parks & Recreation Department will make any repairs based upon their judgment. If item and/or plaque are damaged beyond repair the parks department may choose to remove and not replace the item unless an additional donation is made. The City of Tucker Parks & Recreation Department will strive to notify the donor if the item must be removed.
- 8) If you have any questions, please contact the City of Tucker Parks & Recreation Department via parks@tuckerga.gov or Friends of Tucker Parks via donate@tuckerparks.org

PARK AMENITY DONATION APPLICATION



Applications should be submitted to: Friends of Tucker Parks - Park Amenity Donation Program c/o City of Tucker, Tucker Parks & Recreation Department, 4898 Lavista Road Tucker, GA 30084 or emailed to parks@tuckerga.gov

APPLICANT INFORMATION

Name:			
Phone:		Email:	
Address:			
City:		State:	
		Zip:	

DONATED ITEM(S):

DESIRED LOCATION: (Park name and any other descriptive information)

COMMEMORATIVE PLAQUE PROPOSED WORDING:

PREFERRED PAYMENT METHOD:

 Check PayPal*

AGREEMENT: My signature below indicates I have read and agree to the donation instructions in their entirety and understand:

- The City of Tucker Parks & Recreation Department makes final decisions, including but not limited to availability, location, and style/design of the amenity.
- City of Tucker must approve all content (language, symbols, and pictures) on commemorative plaques.
- All donated amenities will become the property of the City of Tucker.
- The donation will include the total cost of the item plus shipping and installation.
- I understand, if I choose to pay via *PayPal, there will be an upcharge of 2.2% to cover processing cost.
- Once payment is made, there will be no refunds.

Signature of donor:

Date:

Note: Checks should be made to Friends of Tucker Parks, Inc. FOTP, Inc. is a 501(c)(3) non-profit organization and all donations may be tax deductible.